

Minutes of the Judiciary and Law Enforcement Committee - August 1, 2003

The meeting was called to order at 8:35 a.m. by Chair Stamsta.

Present: Chair Duane Stamsta, County Board Supervisors Kathleen Cummings, Keith Harenda, Joseph LaPorte, William Mitchell, David Swan; **Absent:** Mareth Kipp

Staff Present: Legislative Policy Advisor Dave Krahn, Legis.Associate Sandra Meisenheimer

Also Present: Clerk of Courts Carolyn Evenson, Jury Coordinator Cheryl Gallo, Sheriff Corrections Captain Meg Schnabl, Emergency Mgt. Coordinator Jim Malueg, Deputy Chief Jeffrey Johnson of City of Brookfield Fire Department, DOA Senior Financial Analyst Mike Baniel, County Board Supervisor Rodell Singert

Consider 2002 Annual Jury Report of the Office of the Clerk of Circuit Court

Evenson and Gallo were present. Evenson stated this report is done every year. They try to improve it and capture more information each year as detailed in the cover memo. The committee asked questions and discussed issues as Evenson proceeded through the report, page by page. She gave an overview of the following areas: 2002 Jury Accomplishments, Jury Service Statistics for Annual Jury Selection, Juror Demographic Report, Quarterly and Annual Jury Usage Report for 2002, 2002 Jury Trial Summary by Case Type, Average Cost of 2 Day Trial, 2002 Summary of Jury Costs, 5-Year Summary of Juror Costs, Circuit Court Trial Information by Branch, Exit Questionnaire Survey (January-December, 2002), and Exit Questionnaire Performance Measures.

Motion: LaPorte moved, second by Cummings, to accept the 2002 Annual Jury Report of the Office of Clerk of Circuit Court. **Motion carried 6 – 0.**

Presentation of Justice Center Facilities – Site Plan and New Jail Design

Schnabl distributed a handout of the Waukesha County Jail Addition, Phase 1 – 2003, Designed Bed Capacity Breakdown. She went on to give a power point presentation and review the site plan for Phase 1 and 2B: Justice Center Expansion, and Phase 2A: Court Expansion. She stated this jail is being built mainly to address the needs of segregation cells and special needs housing that are currently in the old Main Jail. Direct supervision housing pods (192 beds) that were opened in 1993 and 1997 will remain. They will continue to use the Main Jail as temporary court holding. She also reviewed: View from Southwest–jail entry and ramp from sally port, Ground Floor–lobby/video visiting, First Floor–visiting/revocation hearing rooms and intake/release, View from South–sallyport, and View from southeast–neighborhood.

Schnabl explained near term housing (up to 72 hours in dormitory style), which lends itself to staff and operational efficiency. She stated with the large turnover and high volume of people, these housing units can be used for inmates who will be waiting for bail or going to court the following day and getting out. Esler asked what is the capacity in the dormitory areas? Schnabl said there are two 8-bed dorms and two 12-bed dorms. Esler asked what is the staffing at this level of intake? Schnabl said there will be at least two booking officers 24 hours a day. She continued reviewing the First Floor of the Justice Addition–training/lockers, Ground Floor, Second Floor and Third Floor.

Stamsta asked is there enough space for female special needs? Schnabl said if they have their own cell it is workable. Special needs are one of the huge problems they needed to address.

Harenda asked do you have a timetable of when you're going back for bid? Schnabl said there is a tentative schedule and she'll know more next week. Stamsta asked how much money do you have to find? Schnabl said \$2.5 million but it is attainable. Esler said the bids will be available the day

after Labor Day with a targeted bid opening of September 23, which is the same day that the County Executive presents his budget.

Six-Month Review of Jail Population Statistics

Schnabl distributed copies of jail population statistics for YTD 2003 and June 2003, as well as YTD 2002 for comparison purposes. She gave a general overview of statistics as detailed in the handout. The average daily population (ADP) for Huber YTD was 263 or 80.8% of capacity and for June 2003 was 272 or 83.5% of capacity; the Main Jail YTD was 326 or 106.6% of capacity and for June was 320 or 104.7% of capacity. Schnabl continued with statistics on Admissions YTD and June 2003 and bed days used by Waukesha County Municipalities. For the month of June, she reviewed Monthly Average Daily Population, Monthly General Statistics, Monthly Sentencing Summary (Daily Population), Monthly Charging Summary (Main Jail/Justice Addition), Huber – Monthly General Statistics and Monthly Charging Summary, and Electronic Monitoring.

Consider Proposed Resolution: 158-R-004 Endorse Participation by County Municipalities in Mutual Aid Box Alarm System

Malueg and Johnson were present. Malueg stated the County Fire Chief's Association approached him to get this before the County Board for their support. The Mutual Aid Box Alarm System (MABAS) is a mutual aid system that is used mainly in northern Illinois and by counties in southern Wisconsin. It is a pre-planned mutual aid system so when there is a fire or some other type of event and a department needs mutual aid, it is known where to get engines, tankers, ambulances. This resolution indicates that the Waukesha County Board endorses the concept of the Mutual Aid Box Alarm System agreement for fire and emergency services between Waukesha County municipalities and municipalities in other Wisconsin and Illinois counties and encourages Waukesha County municipalities to consider joining MABAS.

Johnson said he is the Chairperson of the Mutual Aid Committee of Waukesha County Fire Chiefs. He also is the Chairperson of the Fire Protocols Committee in development of the consolidated dispatch efforts. He continued with background information. He stated the purpose is to get every fire department on the same page. The main purpose of the county in this particular role concerns the Waukesha County Dispatch Center which, hopefully, would be the central point of all communications for the entire county some day in the future and become a primary MABAS dispatch center. Johnson distributed an informational handout regarding MABAS, which he reviewed with the committee. He covered the following areas: purpose, communication, general operating procedures, and a flow chart showing how the MABAS system works.

Harenda asked is there any cost? Johnson said no. Everything that is needed in the system is already set up. However, some of the PSAP Centers that are not currently in the consolidated dispatch and are not on '800' would have additional costs to establish their '800' radio. Johnson said with the endorsement by the Waukesha County Board, it helps the process along.

Motion: Harenda moved, second by Swan, to approve Proposed Resolution 158-R-004. Stamsta asked that the informational handout regarding MABAS be made available to the entire County Board. **Motion carried 6 – 0.**

Update on 911 Legislation

Krahn stated the Bill concerning this legislation has not been signed yet. It is enrolled which means it has passed both houses and is now awaiting the governor's signature, which Krahn said should happen any day.

State Budget Update

Krahn stated there are not any major vetoes concerning judiciary issues. The big issue, of course, is the governor's veto of the property tax freeze. The Senate will vote first on the veto although no date has been set. Another veto in the budget bill concerns language that would require all local units of government to verify exactly why a new fee or an increase in a fee would be required and would have to be certified with the State Department of Administration.

Mitchell asked about State mandates. Krahn said nothing has been deleted and actually mandates have been added such as for autism. In addition, Community Aids (main source of funding from the State to provide human services) which has been frozen for the last eight years will be again in this budget, and likewise with Youth Aids, which has been frozen for about same amount of time.

Legislative Update

Krahn distributed an updated handout on legislation pertaining to the Judiciary Committee, which he reviewed.

Executive Committee Report

Stamsta reviewed items that were discussed and/or considered at their last meeting on July 21, 2003.

Future Meeting Dates

The next meeting is scheduled for Friday, August 15, 2003 at 8:30 a.m. if there are agenda items.

Approve Minutes of June 24, 2003

Motion: Cummings moved, second by LaPorte, to approve the minutes of 6/24/03. **Motion carried 6 – 0.**

Correspondence

1. Swan referred to a transmittal from Kimme & Associates, Inc. in regard to Jail ADP (Average Daily Population) Trend Monitoring data through June 2003.
2. Copies were distributed of the Waukesha County Criminal Justice Collaborating Council Monthly Activity Report for July 2003.

Motion to adjourn: Harenda moved, second by Swan, to adjourn the meeting at 11:25 a.m. Motion carried 6 – 0.

Respectfully submitted,

Kathleen M. Cummings
Secretary

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